



Application Form

Joint European Master's programme in Environmental Studies (JEMES)

Hamburg University of Technology (Germany)
Universidade de Aveiro (Portugal)
Aalborg Universitet (Denmark)
Universitat Autònoma de Barcelona (Spain)

for the programme starting in 20__

Personal Data

Name _____

first / given name(s)

last / family name(s)

Date of Birth ____ / ____ / ____ Gender (F / M) _____

dd

mm

yyyy

Marital Status _____

City and Country of Birth _____ Nationality _____

Identity card no. _____ - ____ Issued in (Country and City) _____

Date of issue ____ / ____ / ____

dd

mm

yyyy

Please refer to the type of identity document (identity card or passport) _____

Correspondence Address

Mailing address, street and number _____

Post code _____ - _____ City _____

County / region (if applicable) _____ Country _____

Phone no (include country and region codes). _____ Mobile phone: _____

Fax: _____ Email: _____

Permanent Address

Mailing address, street and number _____

Post code _____ - _____ City _____

County / region (if applicable) _____ Country _____

Phone no (include country and region codes). _____ Mobile phone: _____

Fax: _____ Email: _____

Academic Information

<i>Name of degree/course studied</i>	<i>School/University</i>	<i>City/Country</i>	<i>Beginning month/year</i>	<i>End month/year</i>	<i>Final grade</i>	<i>Type of Degree (e.g. Bachelor, Master)</i>

Academic honours, awards, fellowships:

List of referees that you have asked for a letter of recommendation

name position address

name position address

name position address

Present Activity and Professional Experience

Kind of professional activity (*employee, unemployed, student...*) _____

Enterprise / Institution _____
Position / Profession _____
Date of beginning of activity _____ / _____ / _____
Enterprise / institution address _____ _____
Brief description of responsibilities _____ _____ _____ _____

Past Professional Experience

<i>Beginning of activity (mm/aa)</i>	<i>End of activity (mm/aa)</i>	<i>Position, institution and brief description of responsibilities</i>

Vocational Training Courses

<i>Name of training course</i>	<i>Training entity</i>	<i>Duration (hours)</i>	<i>Date</i>

Candidate's Publications

<i>Authors</i>	<i>Title</i>	<i>Journal</i>	<i>year</i>

Candidate's Communications / Conference Papers

<i>Authors</i>	<i>Title</i>	<i>Conference</i>	<i>year</i>

Computer skills (*write "advanced", "average" or "basic".*)

<i>Software</i>	<i>Competence level</i>

Language skills (*write "advanced", "average" or "basic".*)

<i>Language</i>	<i>Writing</i>	<i>Oral</i>	<i>Reading</i>

Additional remarks

Admission Requirements

Applicants should hold a very good first degree in Environmental Science / Engineering / Studies or related areas (e.g. Biology, Chemistry), as well as sufficient proficiency in English, documented by IELTS, or TOEFL, or Cambridge Certificate (Proficiency or Advanced).

Documents to be provided together with the application form

If you wish to apply for admission to the Joint European Master's Programme in Environmental Studies, you should:

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- 1) pre-enroll online on www.jemes.eu
- 2) send in the following documents by mail/post:
 - application form (completed and signed)
 - curriculum vitae / résumé
 - statement of purpose (one to two pages), including your reasons for undertaking graduate work in the chosen field
 - officially authenticated copy of bachelor's degree certificate or equivalent, including your aggregate mark or grade average and your overall rank in class, with explanation of grading system (maximum grade, minimum passing grade, etc.)
 - officially authenticated copy of complete university transcript of records (semester mark sheets), listing your subjects and grades
 - if not native English speaker: valid IELTS (with a minimum score of 6.5) or TOEFL (minimum 550 paper based, 213 computer based, 79 web-based) score report or a Cambridge Certificate of Proficiency in English or Cambridge Certificate in Advanced English. Further information is available at www.ielts.org and www.ets.org/toefl/.
 - two letters of recommendation must be submitted from faculty members acquainted with the applicant's work in the major area of undergraduate study. If that work occurred some time ago, recommendations from those familiar with the applicant's professional performance are acceptable as well.

Fees

The JEMES universities charge an annual comprehensive fee of 8000 EUR for Category A students and 3000 EUR for Category B and self funded students, regardless of age or university of first enrolment.

Financial Support

ERASMUS Mundus scholarships Category A Students: Very well qualified students, who are not residents of the EU-Member States, the EEA-EFTA states and the candidate countries for accession to the EU, and who have not carried out their main activities (studies, work, etc.) for more than a total of 12 months over the last five years in any of the above countries may apply for ERASMUS Mundus scholarships. Please note **the** application deadline for these scholarships is already **31st of December**.

ERASMUS Mundus scholarships Category B Students: Very well qualified students, who are residents of the EU Member States, the EEA-EFTA states and the candidate countries for accession to the EU and who do not fulfil the Category A criteria defined above. Please note **the** application deadline for these scholarships is already **31st of March**.

ECIU mobility grants for students in joint ECIU Master's programmes: Partial grants, covering additional costs for mobility within the programme, are available for European students (i.e. students from the EU, EEA-EFTA or accession states to the EU and all students studying at a European university at the time of application). Application for these grants for the 2nd, 3rd or 4th semester has to be done during the preceding semester. It is not possible to apply before admission to the JEMES programme. Applications for these grants are to be handed in to the local academic coordinator.

General remarks

Academic assessment is done by experts from the field, on defined criteria and under exclusion of any conflict of interests. After having evaluated all incoming applications that were formally eligible, the Assessment Committee will come to a definite decision that is not open to any debate.

Documents of application cannot be returned to the applicants, so please do not submit any original documents.

Please note that incomplete applications and applications containing documents that have not been properly authenticated cannot be considered.

Applications submitted through mediators like educational consultants or agencies will not be accepted.

Please do not use unnecessary packaging material (folders, transparent covers, separate envelopes, pins, etc.) for your documents.

Selection criteria

Admission to the programme is highly competitive. Selection will be made by a selection committee on the basis of the documents of application. Important criteria are:

- Final mark of the BSc (or equivalent degree)
- Number of scientific publications and/or communications in scientific meetings
- Experience in research activities in the field of environmental studies or related areas
- Industrial experience
- Motivation of the candidate

Special regulations for enrolment at TUHH

In addition to the documents mentioned above, you will have to provide

- an officially authenticated copy of university entrance qualification (general certificate of secondary education or high school leaving certificate or college diploma or equivalent, depending on your country's educational system, plus university entrance test result if applicable).
- a score report of the GRE General Test. The GRE institution code of TUHH is 8165 (no department code required). Further information is available at www.gre.org. (Graduates from European universities and holders of a DAAD or ERASMUS MUNDUS scholarship are exempted) and

Chinese applicants must additionally submit the APS-certificate of the "Akademische Pruefstelle" of the German Embassy in Beijing (Landmark Tower 2, Office 0311, 8, North Dongsanhuan Road, Chaoyang District, Beijing-100004, Tel: 0086-10-6590-7138/-7141, Fax: 0086-10-65907140, E-mail: kuaps@163bj.com). Chinese applicants who hold a scholarship from DAAD or ERASMUS Mundus or another recognized German scholarship organization will be exempted from this requirement.

Candidates will be selected by TUHH professors specialised in the field upon a proposal of the JEMES coordination committee. Enrolment at TUHH will take place end of September. Courses start in the second half of October.

If the requested documents are not in English, French, or German language, officially authenticated translations have to be added. Please note that authentication itself, too, must be performed in English, French, or German language. In Germany, authentication can also be performed by the respective resident's registration office („Einwohnermeldeamt“). Should your final degree certificate and final year transcripts not yet be available, you are kindly requested to submit an official provisional degree certificate and transcript or an official letter of your registrar, dean, or academic supervisor, listing the remaining subjects and the prospective grades as well as the prospective final grade average. Authentication of all documents will be accepted only if performed by a notary public, by the Embassy or Consulate in your home country, or by the institution that has issued the original document. (Secondary or intermediate school certificates authenticated by your university or vice versa cannot be accepted.)

The score reports of TOEFL or IELTS and GRE are to be sent directly by ETS or British Council.

Applications for enrolment at TUHH should be submitted to the following address:

*Hamburg University of Technology (TUHH)
International Academic Programs - JEMES
Schwarzenbergstr. 95
D-21073 Hamburg
Germany*

Special regulations for enrolment at UA

Candidates will be selected by the Scientific Council of the University of Aveiro upon a proposal of the JEMES coordination committee.

Enrolment at UA will take place in the first week of September. Courses start on mid September.

If the documents are not in English, French, Spanish or Portuguese language, officially authenticated translations have to be added. Please note that authentication itself, too, must be performed in English, French, Spanish or Portuguese language.

Applications for enrolment at UA should be submitted to the following address:

*Servicos Académicos
Universidade de Aveiro
Campus Universitário de Santiago
P-3810-193 Aveiro, Portugal*

In addition, the application form and PDF files of the various documents requested can also be sent by email. Applicants must ensure that they send all documents before the application deadline.

Without this documentation, applications cannot be fully considered.

NOTE: UA TOEFL code: 3414

Special regulations for enrolment at UAB

Enrolment at UA will take place end of September.

Applications for enrolment at UAB should be submitted on line:
<http://jemes.eu/pages/admissions2.php>

How to pre-enrol for JEMES Master at UAB

- First you will have to register to get an "NIA" (Student Identification Number). To do so, click on this link and follow the instructions.
- Once you have your NIA, you can pre-enrol and attach the documentation yourself via Internet. Click on this link and follow the instructions.

You will need:

- Attested copy of academic certification or record issued by the University/Institution which declares the qualifications, credits studied, subjects, duration of courses, etc. This documentation must be presented with a sworn translation into Catalan or Spanish. There is no need to present a translation of documents issued in English.
- Degree Certificate.

Certificates awarded at universities abroad

If you hold a degree from another country you also need to provide the following documents:

a) Certificates awarded at universities in countries of the European Union

The documentation referring to the academic qualification and transcript must be official and have been issued by the competent authorities. If necessary, the corresponding sworn translation into Spanish, Catalan or English must be provided.

b) Certificates awarded at universities in countries not belonging to the European Union

The documentation referring to the academic qualification and transcript must be official and have been issued by the competent authorities, and must have been legalised through diplomatic channels. If necessary, the corresponding sworn translation into Spanish, Catalan or English must be provided.

You can consult the Spanish Ministry of Education and Science website for information relating to the procedure for legalising documents (<http://www.mepsyd.es> => Títulos => Convalidación y Homologación de Títulos Extranjeros => Homologación de títulos extranjeros de educación superior a títulos universitarios y grados académicos españoles => Requisitos generales).

All the aforementioned documents must be presented in order to administer your academic transcript, enrol in a new course or modify your enrolment and/or solicit any other academic service (certificates, degrees, transfer of documents, etc.).

Exceptionally, if for some reason you are unable to pre-enrol online, you can also do so by completing the application form and sending it together with the required documentation (either on paper or digitalised) to the following address:

Institut de Ciència i Tecnologia Ambiental
Edifici Cn,
Campus UAB
E-08193 Cerdanyola del Vallès, Spain

Special regulations for enrolment at AAU

Applications for enrolment at AAU should be submitted to the following address:

*Aalborg University
International Office
Fredrik Bajers Vej 5
DK-9220 Aalborg East, Denmark*

Please send the TOEFL test directly to the address above. Aalborg University TOEFL code is 8892.

If applying to begin your studies at Aalborg University, please fill out the JEMES application form at the JEMES homepage and send it through the post to Aalborg University. Furthermore, you must ALSO fill out the online application form for JEMES at AAU at this link:

<http://studyguide.aau.dk/apply/applicationform>. Please also print this application and send it through the post to International Office in Aalborg University (address above.)

A verification of all documents will be accepted only if performed by the institution that has issued the original document, by the Embassy or Consulate in your home country or by a public notary. Please do not send originals - since documents cannot be returned.

Application deadline

Please note that the deadline is 31st December if you wish to apply for an ERASMUS Mundus scholarship Category A. The deadline for an ERASMUS Mundus scholarship Category B is 31st March.

For all other applicants the application deadline for the Joint European Master's Programme in Environmental Studies (JEMES) is 31st May.

Candidates will get a written confirmation by email upon the receipt of their application papers as well as a written statement on the final decision about admission (as soon as it is available).

Before You Leave

Emmigration Procedures: Please make sure that you have arranged the necessary emigration procedures such as: Visas, passport, health matters, etc. and inform yourself about accommodation at your first host university.

The JEMES universities will advise and assist in these issues to facilitate procedures.

Further information / enquiries

Technische Universität Hamburg-Harburg: Study@tuhh.de

Universitat Autònoma de Barcelona: jemes.icta@uab.cat

Aalborg Universitet: jemes@plan.aau.dk

Universidade de Aveiro: gri@ua.pt